



# How to report a crime

## *Don't wait!*

### **Report it as soon as possible.**

If you are the victim of a crime that occurred in the Longview city limits, please report it as soon as possible - not hours, days or weeks later.

Please do not call a friend in the police department to report the crime.

If it's a crime in progress and the suspect is still on scene or nearby, immediately call 911.

### **Non-emergency assistance**

If it's a non-emergency and the crime is not in progress, call 442-5800.

You can call the non-emergency number 24-7, not just during regular business hours.

### **Descriptions are important**

If you have suspect information, please write down a description of the person starting with the basics: male or female, race or skin tone, approximate height, weight and age. It really helps if you can provide a clothing description of a suspect.

If the suspect was in a vehicle, do your best to get a license plate number. It helps if you can provide a color, make and model, such as "*late 90s Ford Mustang.*" If you're not familiar with vehicle makes and models, at least say if it's a 2-door or 4-door sedan, a station wagon, a SUV, a truck or a van.

Let the dispatcher know in which direction the vehicle left. If you're not good with north, south, west and east, use landmarks to indicate where the vehicle went. For example, the car left City Hall and went toward the 15th Avenue Safe-way.

Use the information on the back of this flier as a guide.

### **Crime Prevention & Block Watch**

If you would like crime prevention tips or would like to start a Block Watch in your Longview neighborhood, please contact the LPD Highlands Satellite Office at 442-5850, or via email at: [Satellite.Office@ci.longview.wa.us](mailto:Satellite.Office@ci.longview.wa.us)

**Community safety is a shared responsibility.**



### **Longview Police Department**

1351 Hudson Street  
Longview, WA 98632  
360.442.5800, Emergencies: 9-1-1,  
Non-emergencies 360.577.3098

### **Highlands Police Satellite Office**

216 30th Avenue, Suite C  
Longview, WA 98632  
360.442.5850



# Helping identify a suspect

Emergency 9-1-1 Non-Emergency 442-5800

Sex: Male \_\_\_\_\_ Female \_\_\_\_\_

Age \_\_\_\_\_

Height \_\_\_\_\_

Weight \_\_\_\_\_

Race \_\_\_\_\_

Hair color \_\_\_\_\_

Hair style \_\_\_\_\_

Eye color \_\_\_\_\_

Glasses? Yes \_\_\_\_\_ No \_\_\_\_\_

Complexion (ruddy, tan, etc.) \_\_\_\_\_

Acne? Yes \_\_\_\_\_ No \_\_\_\_\_

Scars? Yes \_\_\_\_\_ No \_\_\_\_\_

Tattoos? Yes \_\_\_\_\_ No \_\_\_\_\_

Hat? Yes \_\_\_\_\_ No \_\_\_\_\_

Hat color \_\_\_\_\_

Words/logo on hat \_\_\_\_\_

Jewelry \_\_\_\_\_

Tie or scarf \_\_\_\_\_

Coat/Jacket \_\_\_\_\_

Shirt \_\_\_\_\_

Pants \_\_\_\_\_

Shoes/boots \_\_\_\_\_

Other \_\_\_\_\_



# Helping identify a vehicle

Emergency 9-1-1 Non-Emergency 442-5800

License plate number \_\_\_\_\_

Make \_\_\_\_\_

Model \_\_\_\_\_

Color \_\_\_\_\_

Damage \_\_\_\_\_

Driver Description \_\_\_\_\_

Direction of travel \_\_\_\_\_

