



Community Development Department
 1525 Broadway, P.O. Box 128
 Longview, WA 98632
 Phone: 360.442.5086/Fax 360.442.5953

Sign Permit Application

(Failure to provide complete information may delay permit processing)

Site Address: _____	Date: _____
Occupant: _____	Phone: _____
Property Owner: _____	Phone: _____
Contractor: _____	Phone: _____
Contractor's L&I License #: _____	Exp. Date: _____
Longview Business License #: _____	
Electrical Contractor L&I License # _____	Exp. Date: _____
Longview Business License #: _____	
Contact Person's E-mail Address: _____	Contact's Phone: _____

A site plan, drawings showing sign details, and diagrams showing exact location(s) of sign(s) to be mounted to structure(s) are also required to be submitted as part of the application packet.

BUILDING PERMIT INFO:

	<u>Sign #1</u>	<u>Sign #2</u>	<u>Sign #3</u>
Type of Sign (free standing, flush wall mount, perpendicular wall mount, etc.)	_____	_____	_____
Horizontal Dimension	_____	_____	_____
Vertical Dimension	_____	_____	_____
Thickness	_____	_____	_____
Weight	_____	_____	_____
Height of Sign From Grade To Highest Point	_____	_____	_____
Height to Bottom of Sign Above Public Sidewalk	_____	_____	_____
Height to Top of Sign Above Public Sidewalk	_____	_____	_____
Projection Beyond Property Line	_____	_____	_____
Material (metal, fiberglass, plastic, etc.)	_____	_____	_____
\$ Valuation	_____	_____	_____
Type of Illumination (neon tubing, incandescent, fluorescent, etc.)	_____	_____	_____

(for additional # of signs, use reverse side of form)

ELECTRICAL PERMIT INFO:

Will the sign(s) be energized?	Yes _____	No _____
If yes, will a new circuit be added?	Yes _____	No _____
If yes, will sign be connected to existing power?	Yes _____	No _____
Is sign on private property adjacent to a State highway?	Yes _____	No _____

If yes, approval for your sign project may be required from the Washington State Department of Transportation. Contact the Outdoor Advertising Representative at the Washington State Department of Transportation at (360) 905-2262 for State requirements.

SIGNED: _____ PRINTED NAME: _____

TITLE: _____ PHONE: _____

BUILDING PERMIT INFO:

Sign #4

Sign #5

Sign #6

Type of Sign (free standing, flush wall
mount, perpendicular wall mount, etc.)

Horizontal Dimension

Vertical Dimension

Thickness

Weight

Height of Sign From Grade To Highest Point

Height to Bottom of Sign Above Public Sidewalk

Height to Top of Sign Above Public Sidewalk

Projection Beyond Property Line

Material (metal, fiberglass, plastic, etc.)

\$ Valuation

Type of Illumination (neon tubing,
incandescent, fluorescent, etc.)

Sign #7

Sign #8

Sign #9

Type of Sign (free standing, flush wall
mount, perpendicular wall mount, etc.)

Horizontal Dimension

Vertical Dimension

Thickness

Weight

Height of Sign From Grade To Highest Point

Height to Bottom of Sign Above Public Sidewalk

Height to Top of Sign Above Public Sidewalk

Projection Beyond Property Line

Material (metal, fiberglass, plastic, etc.)

\$ Valuation

Type of Illumination (neon tubing,
incandescent, fluorescent, etc.)

Sign #10

Sign #11

Sign #12

Type of Sign (free standing, flush wall
mount, perpendicular wall mount, etc.)

Horizontal Dimension

Vertical Dimension

Thickness

Weight

Height of Sign From Grade To Highest Point

Height to Bottom of Sign Above Public Sidewalk

Height to Top of Sign Above Public Sidewalk

Projection Beyond Property Line

Material (metal, fiberglass, plastic, etc.)

\$ Valuation

Type of Illumination (neon tubing,
incandescent, fluorescent, etc.)
