



**Application for:
Tent Permit**

Community Development • PO Box 128 • Longview, WA 98632 • 360.442.5086

Business Name		Phone		Owner/Applicant Name		Phone	
Business Address				Mailing Address			
City		State	Zip	City		State	Zip
Description of activity to be held in tent (If retail sales, please attach a list of merchandise to be sold)						Date(s) of tent activity	

Tent Manufacturer's Name		# tents/canopies	Location of tents (street address)	
Tent Manufacturer's Address/City/State/Zip		Fabric type		Date last treated with flame-retardant solution
Brand name, model and dimensions of each tent		Trade name and type of solution utilized		

A detailed site plan, drawn to scale and showing property lines, other buildings on the property, location of the proposed tent, access to the property, aisles, exits, and any other information that will help verify your compliance with the City's tent permit policy must be submitted with your application. If you have any questions, please call 360.442.5086.

Date	Title	Signature
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Fees

Fire/Life Safety Permit:	\$62.00	Checks should be made payable to City of Longview at the following address: Community Development Department 1525 Broadway, PO Box 128 Longview, WA 98632
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For Office Use Only

Fire	Fire Department approval and special provisions:	
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Community Development	Community Development Department approval and special provisions:	
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City Manager	City Manager's approval:	
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Fire	Fire Department Signature X	Date
Community Development	Community Development Department Signature X	Date
City Manager	City Manager Signature X	Date

Date Paid	Amount Paid	Receipt No.	Comments
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